



# Nonprofit Organization/ 501(c)3 Credit Application

Version #20130321

**Return completed application with required financial information.**

## GENERAL INFORMATION

Legal Name of Obligor:		Fed. Tax ID #:	
Address:			
City:	County:	State:	Zip:
Contact Person:	Title:		
Phone: ( )	Fax: ( )		
Email Address:		Alt Contact Email Address:	
Alternative Contact Person:	Title:	Phone: ( )	
Date entity was established:	Does the obligor self-insure for property & liability insurance?		

## TRANSACTION INFORMATION

Total Cost of Equipment/Project: \$	Term (years):		
*Down Payment: \$	Source of Down Payment:		
Trade In: \$	Payment Amount: \$	Delivery Date:	
Other: \$	Payment Due:	<input type="checkbox"/> Advance	<input type="checkbox"/> Arrears
Amount to Finance: \$	Payments:	<input type="checkbox"/> Monthly	<input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual
*Obligor's down payment should be made before or at delivery. Proof of down payment is required prior to payment of any contract proceeds, unless otherwise negotiated.			
Has the obligor paid, or does obligor intend to pay, a vendor for any portion of the equipment being financed with the intent of being reimbursed with proceeds from this financing? <input type="checkbox"/> Yes <input type="checkbox"/> No			
What fund will the remaining contract payments be made from? <input type="checkbox"/> General <input type="checkbox"/> Special (specify)			
Will any federal monies be applied to the contract payments? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain.			

## EQUIPMENT DESCRIPTION

Equipment Description - including make and model (attach brochure if available):			
New Equipment:	<input type="checkbox"/> Yes <input type="checkbox"/> No	If no, list age of equipment or date manufactured:	
Refurbished:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Year:	
Replacement:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Age of current equipment:	Year purchased:
If not a replacement, why is the equipment needed?			
Buyout Included:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Amount of buyout included: \$	
Soft Costs Included:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Amount of soft costs included (shipping, software, and sales tax): \$	
Physical location of equipment after delivery:			
Describe the essential use of the equipment being purchased:			

## BUILDING PROJECT

Is the project an addition, renovation, or a new building?	Does the obligor own the land?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the land included in the financing?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, what is the cost of the land?
What is the physical address of the new project?		
Provide the current building's age, estimated market value, square feet, and brief description of facility layout:		
Provide a brief description of the addition, renovation, or new building:		
What is the essential use of the new project?		

## CORPORATION INFORMATION

Number of people employed:			
How is the governing body structured?			
Number of board members:		Are they appointed or voted?	
What is the length of the board member's term?			
Has the obligor been rated by a major rating agency?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Rating:		Agency:	

## FINANCIAL INFORMATION

If the obligor's expenditures exceeded revenues for any one of the last three years, please explain why and what measures were taken to correct the shortfall:			
Have the requested contract payments been included in the operating budget?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If no, explain.			
Has the obligor defaulted on a prior lease, bond or legal obligation?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Can any of the invested assets either directly or through an investment pool in derivatives, inverse floaters, reverse repurchase agreements or any other investment be characterized as a "High Risk"?		<input type="checkbox"/> Yes	<input type="checkbox"/> No

## DEMOGRAPHICS

What is the nature of the organization?			
What is the number of people served?			
What is the population of the service area?			

## Financial Information Required

- Three (3) most recently completed tax returns WITH schedule of Debt Service Commitments (or audits)
- If the fiscal year end of the return (audit) is more than three (3) months ago, also provide current year-to-date Balance Sheet with Debt Service Commitments and Income Statement
- Current budget
- Next year's budget (if available)
- For any fiscal year without a return (audit) provide comprehensive financial statements to include a Balance Sheet with Debt Service Commitments and an Income Statement in place of the returns (audits)
- A copy of the Articles of Incorporation

Without complete financial information, the credit review process may be delayed. Please call with any questions or concerns prior to returning this application.

<b>Completed By (Signature):</b>	<b>Printed Name and Title:</b>	<b>Date:</b>
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- *By signing this application Obligor representative agrees to the following statement: "Everything stated in this application is correct to the best of my knowledge. I understand Obligee will retain this application whether or not it is approved. Obligee is authorized to verify any information on this application with an appropriate third party as necessary to complete the credit review process."*
- *Please note that, depending on circumstances, we reserve the right to charge a reasonable fee to Obligor/broker, if this transaction is not funded. This fee is for expenses incurred and services performed related to the processing of the transaction. This fee will NOT be charged if the transaction is funded by Obligee.*

**Contact your dedicated LCA Account Executive for more information**



Financing you can trust.<sup>SM</sup>

**Martina Stone**

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